

Appendix E: TRACS Fatal Error Messages and Codes .....	E- 1
Part 1: TRACS Certification Fatal Error Messages and Codes .....	E- 2
Part 2: TRACS Voucher Fatal Error Messages and Codes .....	E- 8

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## **Appendix E: TRACS Fatal Error Messages and Codes**

All TRACS fatal error codes pertaining to certifications and voucher information are listed in this appendix.

Part 1 of this appendix contains the TRACS Certification System error messages and codes.

Part 2 of this appendix contains the TRACS Voucher System error messages and codes.

## Part 1: TRACS Certification Fatal Error Messages and Codes

Code	Form Field	Description	Recommended Solution	Action Required
F0001		Family record not processed		
F0002		MAT59 family record with relationship Head has different birth date, last name, and first name than current head of household in MAT59 certification		
F0003		Social security number missing and/or last name, first name, birth date missing		
F0004		The total non_SSN random numbers generated exceed the 999 limit.		
F0005		Invalid SSN; SSN is not 9 digits. SSN is:____		
F0006		Invalid SSN; the SSN is not system generated and must have 9 numeric characters. SSN is:____		
F0007		The first 3 numbers of SSN are invalid. SSN is:		
F0008		The TRACS non_SSN_reference code is one of the pocketbook SSN codes. SSN is:____		
F0009		Head of household not found		
F0010		MAT 50059 certification not processed		
F0011		Previous head last name, or first name, or birthdate is missing		
F0012		The non_SSN_reference was not found for previous certified household MAT 50059 certification record number		
F0013		Current effective date is missing		
F0014		Current head last name, or first name, or birthdate is missing		
F0015		Random number error in validate_social_security table. Number of trials to creating a unique non-SSN exceeded 999. MAT 50059 certification record number:____		
F0016		Owner signed date is greater than current date		
F0017		Unit transfer and gross rent changes not processed as MAT10; re-enter as MAT70 record		

### Part 1: TRACS Certification Fatal Error Messages and Codes

Code	Form Field	Description	Recommended Solution	Action Required
F0018		Certification type is invalid		
F0019		Converted From program type is invalid		
F0020		Certification type is blank and must be completed		
F0021		HUD-owned not currently being processed		
F0022		Subsidy type is invalid		
F0023		Project number is required		
F0024		Action processed code is not unit transfer		
F0025		Contract number required for projects with HAP, PAC, or PRAC contracts		
F0026		Previous certification cannot be located in TRACS using previous information given		
F0027		Record number is: ____		
F0028		Cannot process record; last name is missing		
F0029		Cannot process record; first name is missing		
F0030		Cannot process record; birth date is missing		
F0031		Cannot process record; move-out effective date is missing		
F0032		Cannot process record; move-out date is missing		
F0033		Head of household not found in TRACS		
F0034		Certified household not in TRACS		
F0035		Move-out action not processed		
F0036		Cannot process record; no certification exists for this household in TRACS		
F0037		Cannot process record; move-in effective date is missing		
F0038		Cannot process record; move-in date is missing		

### Part 1: TRACS Certification Fatal Error Messages and Codes

Code	Form Field	Description	Recommended Solution	Action Required
F0039		Household record could not be found for record number:____		
F0040		Contract record could not be found for record number:____		
F0041		The certified household record was not found for ID:____		
F0042		The assistance termination type was not found for ID:____		
F0043		The assistance termination effective date is blank for household ID:____		
F0044		The assistance termination type record was not found for household ID:____		
F0045		Household assistance termination record already exists for household ID:____		
F0046		Attempting to change a certification that is not current and active		
F0047		Invalid transfer (change) date. Unit transfer/rent change not processed		
F0048		No value for unit number or contract rent. MAT70 not processed		
F0049		Household already occupies unit; transfer not processed		
F0051		MAT70 project/contract number is not the same as the certification		
F0052		Project/contract number from current certification used to process MAT70		
F0053		Cannot process record; effective date is missing		
F0054		Cannot process record; transfer date is missing		
F0055		Cannot process; unit number or contract rent is required		
F0056		No matching effective date after finding valid SSN		
F0057		Matching effective date not found for valid TRACS-generated ID SSN		
F0058		Cannot process, due to no matching effective date for valid TRACS-generated ID SSN		
F0059		Cannot process record due to matching TRACS-generated ID SSN and not matching certification		

### Part 1: TRACS Certification Fatal Error Messages and Codes

Code	Form Field	Description	Recommended Solution	Action Required
F0060		Random number error creating change record		
F0061		Certification not on database for this unit transfer		
F0062		Certification not on database for this gross rent change		
F0063		Invalid SSN or non-unique non_SSN reference; certification failed		
F0064		More than one family member designated as head of household		
F0065		More than one family member designated as spouse		
F0066		No qualifying family member with age 62 or older for Section 202 PRAC		
F0067		No qualifying handicap family member with age 18 or older for Section 811 PRAC		
F0068		No qualifying handicap member with age 18 or older for Section 202/162 PAC		
F0069		Certification type is 2; but subsidy type is not Section 8		
F0070		Future effective date not allowed for a move-out transaction		
F0071		Future move-out date not allowed for a move-out transaction		
F0072		Termination action not processed		
F0073		Future effective date not allowed for a termination transaction		
F0074		Future termination date not allowed for a termination transaction		
F0075		Effective date cannot be more than 90 days in advance of current date		
F0076		A move-in or initial certification cannot have effective date greater than current date		
F0077		A future certification cannot involve a head of certified household change		
F0084		Worksheet information was not submitted for a Section 236		
F0085		Market rent amount for a Section 236 is zero		

### Part 1: TRACS Certification Fatal Error Messages and Codes

Code	Form Field	Description	Recommended Solution	Action Required
F0086		Worksheet information was not submitted for a secondary subsidy type of 236		
F0087		Market rent amount for a secondary subsidy type of Section 236 is zero		
F0089		Certification exists on the TRACS database		
F0090		MAT 50059 certification not processed - Cert exists in the database		
F0091		MAT70 UT/GRC not processed - UT/GRC exists in the database		
F0092		MAT70 not processed - More than one MAT70 for this tenant in the same TRACS run		
F0093		More than one family member reports the same SSN		
F0094		New cert is not a correction or a head of household ID change		
F0095		More than one MAT40 for this tenant in the same TRACS run		
F0096		Move-out exists in the TRACS database		
F0097		MAT65 term not processed - Term exists in the database		
F0098		MAT65 term not processed - More than one MAT65 for this tenant in same run		
F0100		Previous head ID and effective date not in TRACS		
F0102		Temporary ID submitted does not exist in TRACS		
F0103		Project number is not in TRACS	Verify that correct project number was submitted on (re)certification. Your Field Office can correct project numbers in TRACS Contracts. Resubmit the (re)certification following directions.	

### Part 1: TRACS Certification Fatal Error Messages and Codes

Code	Form Field	Description	Recommended Solution	Action Required
F0104		Contract number is not accepted for Rent Supplement, RAP, Section 236, or BMIR.	Verify that correct subsidy type was submitted on (re)certification. Resubmit the (re)certification after removing the contract number or correcting the subsidy type.	
F00105		Contract number is not in TRACS Contracts	Verify that correct contract number was submitted on (re) certification. Your Field Office can correct project numbers in TRACS Contracts. Resubmit the (re) certification following directions.	
F00106		RAP or Rent Supplement project number not in TRACS Contracts	Verify that correct project number was submitted on (re) certification. Your Field Office can correct project numbers in TRACS Contracts. Resubmit the (re) certification following correction.	
F00107		Effective date of certification is outside the valid effective date range of contract or project.	Verify that correct effective date was submitted. If the effective date in TRACS Contracts is not current, contact your Field Office for a solution. Resubmit the (re) certification after the condition has been corrected.	



**Part 2: TRACS Voucher Fatal Error Messages and Codes**

Code	Form Field	Description	Recommended Solution	Action Required
VF001		MAT30 voucher not processed		
VF002		Subsidy type is invalid		
VF003		Contract number required for projects with HAP, PAC or PRAC contracts		
VF004		Project number required for RENT/SUP, RAP, PAC, and PRAC subsidy types		
VF005		Voucher month is a duplicate transmission		
VF006		Voucher is not a resubmission; voucher month already exists in TRACS database		
VF007		Voucher resubmission is a duplicate transmission		
VF008		Voucher month or project/contract does not exist in TRACS for correction		
VF009		Owner signed date is greater than current date		
VF010		The sum of the voucher summary line items is not equal to total voucher amount		
VF011		Miscellaneous request type is invalid; resubmit with valid request type		
VF013		Original voucher ID is required for request for balance of outstanding funds		
VF014		The original voucher for request of outstanding funds does not exist in TRACS		
VF015		Voucher month or project/contract does not exist in TRACS for deletion		
VF016		Voucher delete log record is a duplicate transmission		
VF017		MAT31 voucher delete log not processed		
VF018		Voucher submitted 31 days prior to voucher month		

**Part 2: TRACS Voucher Fatal Error Messages and Codes**

Code	Form Field	Description	Recommended Solution	Action Required
VF019		Voucher submitted prior to the voucher month		
VF020		Special claim type is invalid		
VF021		There is an RQBL transaction against the voucher		
VF022		Invalid contract number	Correct the contract number and resubmit	
VF023		Invalid project number	Correct the project number and resubmit	
VF024		Deferred payment amount requested is greater than the voucher balance	Correct the deferred balance requested and resubmit the voucher	
VF025		Voucher submitted for AHAP, APAC, or APRAC. No HAP, PAC, or PRAC in TRACS	Resubmit the voucher after confirming with the Field Office that the contract has been entered into TRACS	
VF026		Deferred payment requested exceeds total voucher amount	Recalculate the amount of the deferred request and resubmit	
VF027		MAT30 correction submitted after the voucher was paid	Submit adjustment on the next voucher	
VF028		MAT31 voucher deletion submitted after voucher was paid	Submit adjustment on the next voucher	
VF029		Claim ID submitted with invalid format	Resubmit with the area/state office code in the first 4 positions	
VF030		Claim ID must be submitted with an approved special claim	Resubmit with the Claim ID provided by the Field Office	
VF031		Voucher ID (submitted with a correction) does not exist in TRACS	Resubmit with the correct Voucher ID	
VF032		Voucher ID (submitted with a delete voucher) does not exist in TRACS	Resubmit with a corrected Voucher ID	
VF033		Project and contract numbers are not a valid combination	Rersubmit with valid project and contract number combination	

**Part 2: TRACS Voucher Fatal Error Messages and Codes**

Code	Form Field	Description	Recommended Solution	Action Required
VF034		Transactions cannot be processed while a deletion or correction is pending	Resubmit the voucher after reviewing the voucher status message	